**Letter of Intent**

**for the purposes of bilateral R&D cooperation project**

*Binding structure of the letter (please note that the information provided will be taken into account when evaluating the project proposal submitted by your partner institution/enterprise to the 1st public call of the DELTA programme of the Technology Agency of the Czech Republic).*

Name and address of the principal applicant (in the Czech Republic):

Name and address of your institution/enterprise:

Web site:

Project name:

Project duration *(from, to)*:

Contact person of your institution/enterprise *(name, email, telephone number)*:

**1. Affidavit**

I hereby declare and confirm that the institution/enterprise …… *(name of your institution/enterprise)*:

* has the intention to participate in the above mentioned R&D project and to cooperate with our partners, namely … *(names of all partners)*
* is not in liquidation and insolvency or impending bankruptcy is not being dealt with in insolvency proceedings
* is not a company in difficulty

*(Please select and complete relevant fields):*

☐ has applied on the ….. *(date)*  or is going to apply for financial support at R&D Agency …… *(name)*:

* + project costs  for each year:
  + amount of support for each year:
  + estimated date of obtaining the support:
  + If the support does not cover all project costs, how will you finance the rest of project costs? *(please specify amounts and sources of financing of the project)*
  + Contact person of partner agency (name, email, telephone number, address) that can confirm the above mentioned data:

☐ has already obtained financial support at R&D Agency …… *(name)*

* + project costs for each year:
  + amount of support for each year:
  + grant/support identification:
  + date of obtaining the support:
  + If the support does not cover all project costs, how will you finance the rest of project costs? *(please specify amounts and sources of financing)*
  + contact person of partner agency  *(name, email, telephone number, address)* that can confirm the above mentioned data:

☐ or/and has its own sources of finances to cover all its project costs:

* + project costs for each year:
  + source and amount of financing (own profit of the company, bank loan,....):
  + contact person of *(name, email, telephone number, address)* in your enterprise/institution that can confirm the above mentioned data:

☐ has other sources of finances to cover its project costs, please specify:

* + project costs for each year:
  + amount of support for each year:
  + date of obtaining the support:
  + name of institution, agency, ministry, etc. giving the support:
  + contact person *(name, email, telephone number, address)* that can confirm the above mentioned data:

**2. Resumé of the project**

1. What are the main aims of the project?
2. What is the role of your institution/enterprise in the joint project and what activities do you intend to perform at your institution/in your enterprise?
3. Why do you want to cooperate on the above mentioned project?
4. What are the desired outputs of the joint project? Please specify the desired outcomes of the research and development done in your institution/enterprise.
5. How will the intellectual property rights (IPR) related to the project be dealt with? Who will own the IPR to the project results? According to which principles you will share the project results and its IPR?

**3. Statutory representative/member of a statutory body/representative with authorization to sign on behalf of the organization** (according to the commercial or other register).

Name:

Position in the institution/enterprise:

Signature:

Date: