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SIGMA Programme: Sub-Objective1 Support for the Commercialisation of R&D&I+

6th Call for Proposals

CONTENT OF THE PRESENTATION

- **SIGMA Programme**

- **Important Dates and Deadlines**

- **Proof of Eligibility**

- **Conditions of the Call for Proposals**

- **Formal Requirements of the Project Proposal**

- **Evaluation Process**

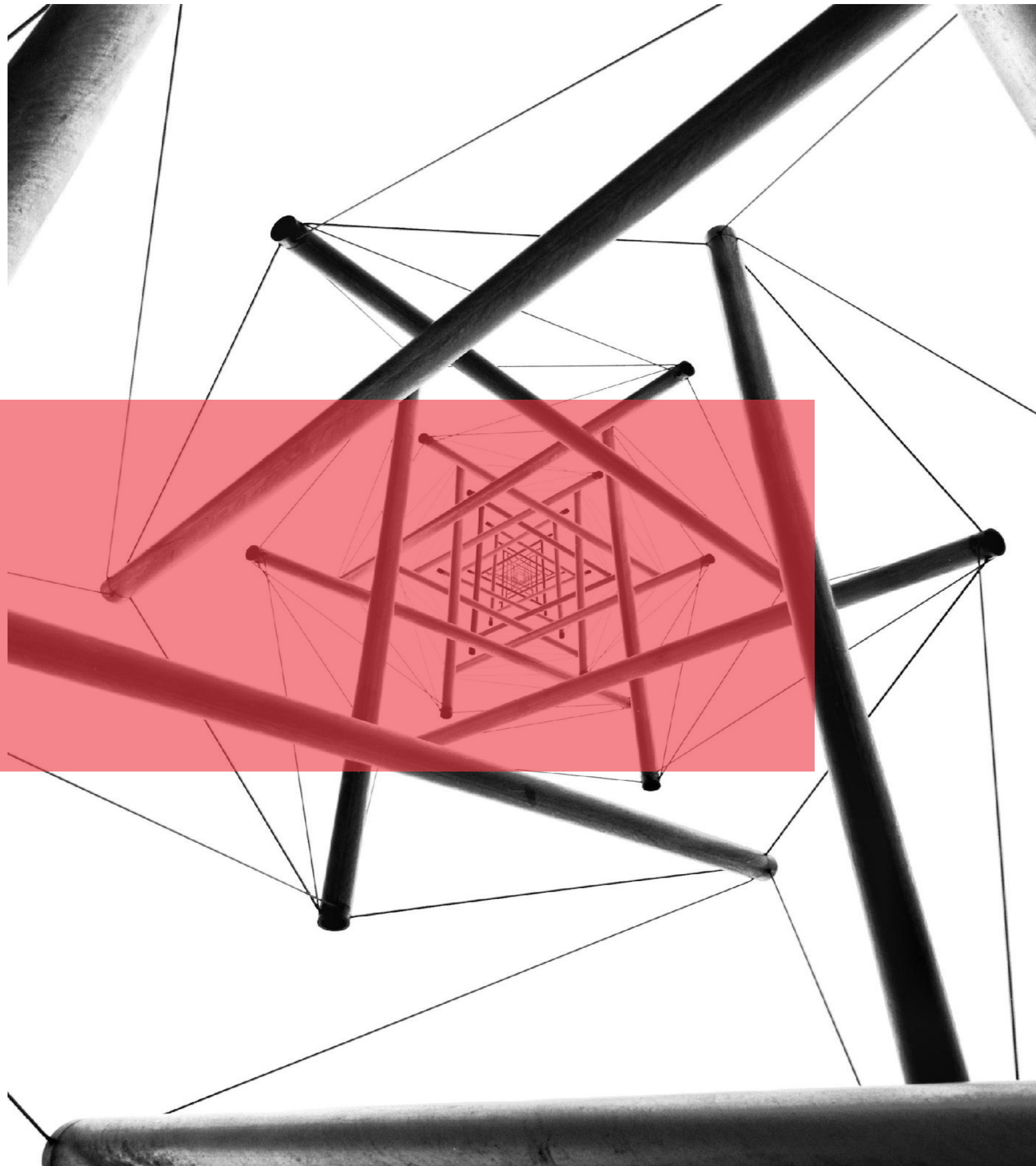
- **ISTA & HelpDesk**

- **Summary**



Questions about the call for proposals may be submitted via the Helpdesk in **Czech** or in **English**.

You can contact our regional staff at the contact points for personal or telephone consultations.



SIGMA

Programme

Programme SIGMA



Vision

- ✓ link to GAMA 2 activities, sub-programme 2
- ✓ support for the commercialisation of breakthrough innovative solutions (product, service, etc.)
- ✓ support for the growth and development of small/medium enterprises and start-ups based in the Czech Republic



Focus

- ✓ focus on supporting projects with the ambition to join the EIC Accelerator
- ✓ the applicant is expected to have a level of technology readiness at least at the level of laboratory verification when submitting the project proposal.
- ✓ the product or service should be ready for practical use or market entry after the project realisation and its rapid expansion to other markets (EU, global)
- ✓ the call for proposals is not sector-specific



**IMPORTANT
DATES AND
DEADLINES**

&

**PROOF OF
ELIGIBILITY**

IMPORTANT DATES

17. 1. 2024

ANNOUNCEMENT
OF THE 3rd CALL
FOR PROPOSALS

18. 1. 2024

—

6. 3. 2024

COMPETITION
PERIOD

7. 3. 2024

—

30. 6. 2024

EVALUATION PERIOD

May 2024

—

July 2024

START OF PROJECT
IMPLEMENTATION

CALL CLOSING TIME

6. 3. 2024

16:29:59



DEADLINE FOR SENDING A
CONFIRMATION OF
SUBMISSION IN ISTA

- **project proposal + mandatory annexes**
- sent by the applicant of the project proposal in ISTA

6. 3. 2024

23:59:59



DEADLINE FOR
SENDING

- **confirmation of submission of an electronic project proposal**
 - sent from the data box of the main applicant
- **documents of proof of eligibility**
 - sent from the data box of the main applicant

PROOF OF ELIGIBILITY

SWORN STATEMENT OF THE APPLICANT

sent by each applicant from their data box

FINANCIAL STATEMENTS

the obligation established by the Accounting Act to publish financial statements for the years **2020, 2021 and 2022**

REGISTER OF BENEFICIAL OWNERS

applicants must be registered in the register of beneficial owners by the end of the period of the submission of proposals (more information can be found [HERE](#))



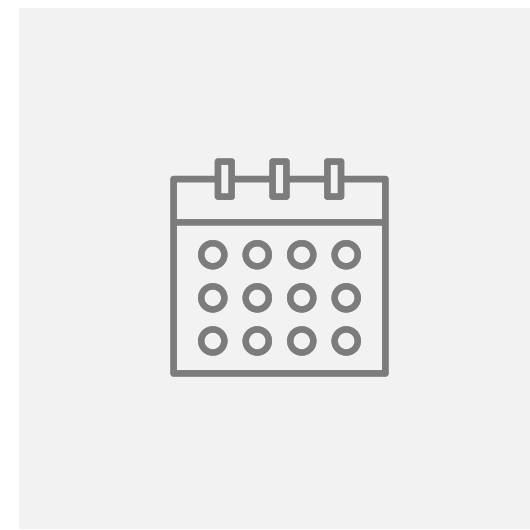
CONDITIONS OF THE 6th CALL FOR PROPOSALS

Conditions of the 6th Call for Proposals



APPLICANTS

- **ENTERPRISE** - small or **medium-sized** as a **sole applicant**



PROJECT DURATION

6 months

- The possibility to request an extension of the project solution by 2 months during the implementation.



MAXIMUM AMOUNT

OF FUNDING PER PROJECT

730 000 CZK



MAXIMUM RATE

OF FUNDING PER PROJECT

70 %

OUTPUTS/RESULTS AND FUNDING RATE

For each project proposal, applicants must select one main output/result of type **O – other** result. The O - other result type must be the **feasibility study**. This output/result has to be submitted in **English**.

Considering that the only output/result of the project proposal is the feasibility study, all project proposals must have an **IR/ED** ratio of **100/0**. All project proposals must be stated as **100% industrial research** in this call for proposals. Industrial research has the same rate of funding as feasibility study.

Gender dimension in the content of research/innovation

Applicants are expected to assess in the project proposal whether it is relevant to consider, in the proposed innovative solution and in the feasibility study, **possible different impacts of the product, technology or service on different gender groups**. It is also necessary to describe how this aspect will be specifically taken into account in the feasibility study.

The gender dimension should be addressed to the extent that it will lead to similar positive impacts of the product, technology or service on different gender groups – in terms of **ease of use, impact on quality of life, safety**, etc. (it is also desirable to take into account other potentially disadvantageous social characteristics).

If the applicant believes that gender or sex can play no or only a marginal role in the proposed solution, this position should be **supported by sound arguments** (if this justification is factually correct, the absence of a gender dimension will not be a reason for a lower score).

Guideline [*Gender Dimension in Research Content*](#)

Mandatory annexes



PROJECT PROPOSAL

- max. 10 pages (A4 format)
- in English
- recommended font size is at least 10



VIDEO

- max. 3 minutes
- in English

follow the structure

T A
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TQ130XXXXX
č.j.: TACR/9-3/2024

Project proposal

6th Call for Proposals Under the SIGMA Programme - Sub-Objective 1:
Support for the Commercialisation of R&D&I+

TQ130XXXXX

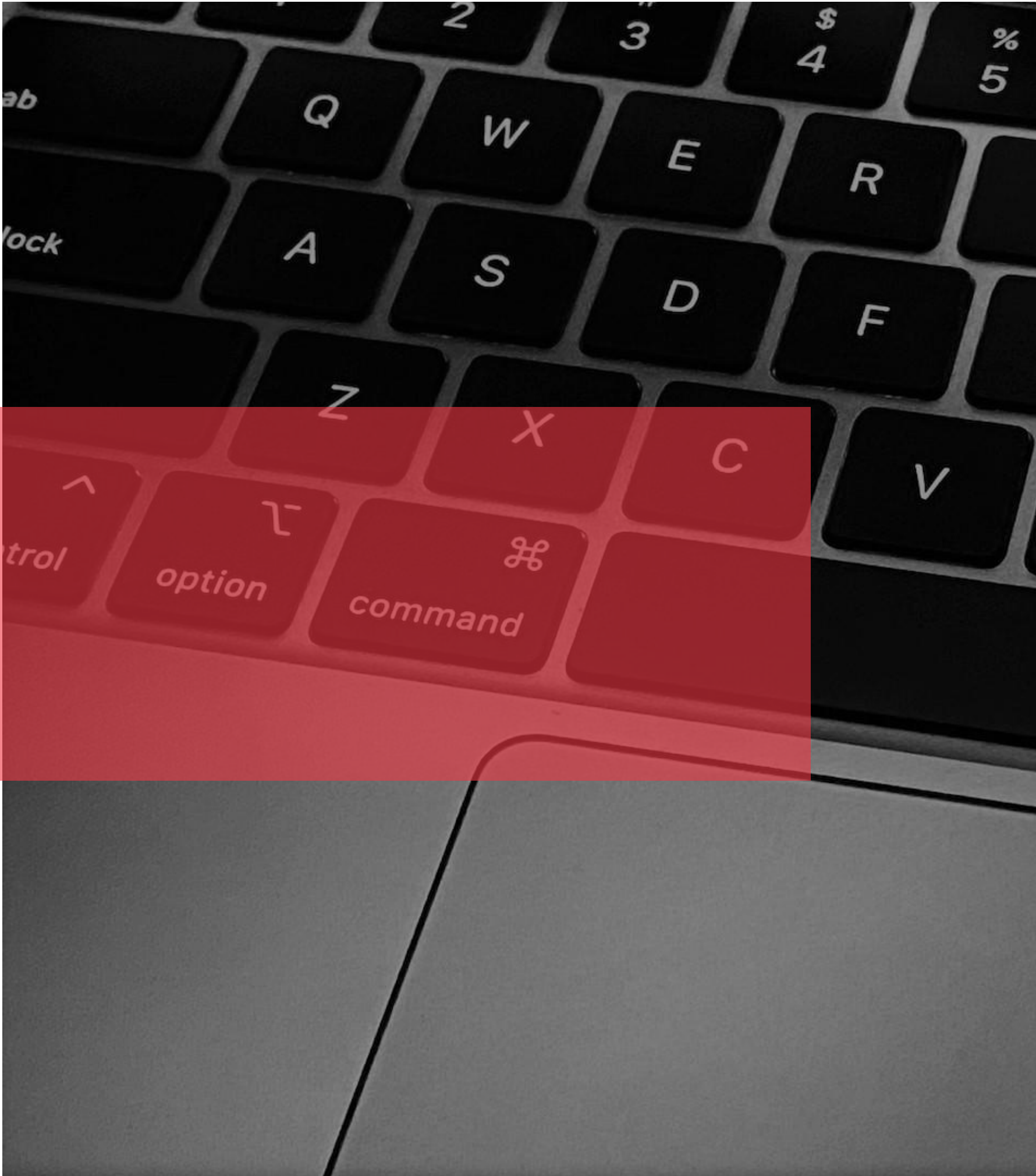
Title of proposal:
Acronym of proposal:
Main applicant: (Czech Republic)

Notification:
Please follow the structure of this template when preparing your project proposal.
Page limit: The cover page, and sections 1, 2 and 3, together must not be longer than 10 pages. If the range is exceeded, the project proposal will not be accepted into the call for proposals.
The recommended minimum font size allowed is 10 points. The page size is A4, and it is recommended 15 mm of all margins (top, bottom, left, right) - not including any footers or headers.
The blue text serves as an instruction. You may delete it in the final version of your proposal.

Content	
Executive summary	2
1. Excellence	2
1.1 Objectives	2
1.2 Differentiation from similar projects	2
2. Impact	3
2.1 Expected Impacts	3
2.2 Measures to maximise impact	3
3. Implementation	4
3.1 Work plan – Work package and deliverable	4

EVALUATION PROCESS









Information system of the TA CR & HELPDESK

Project Proposal Submission in ISTA



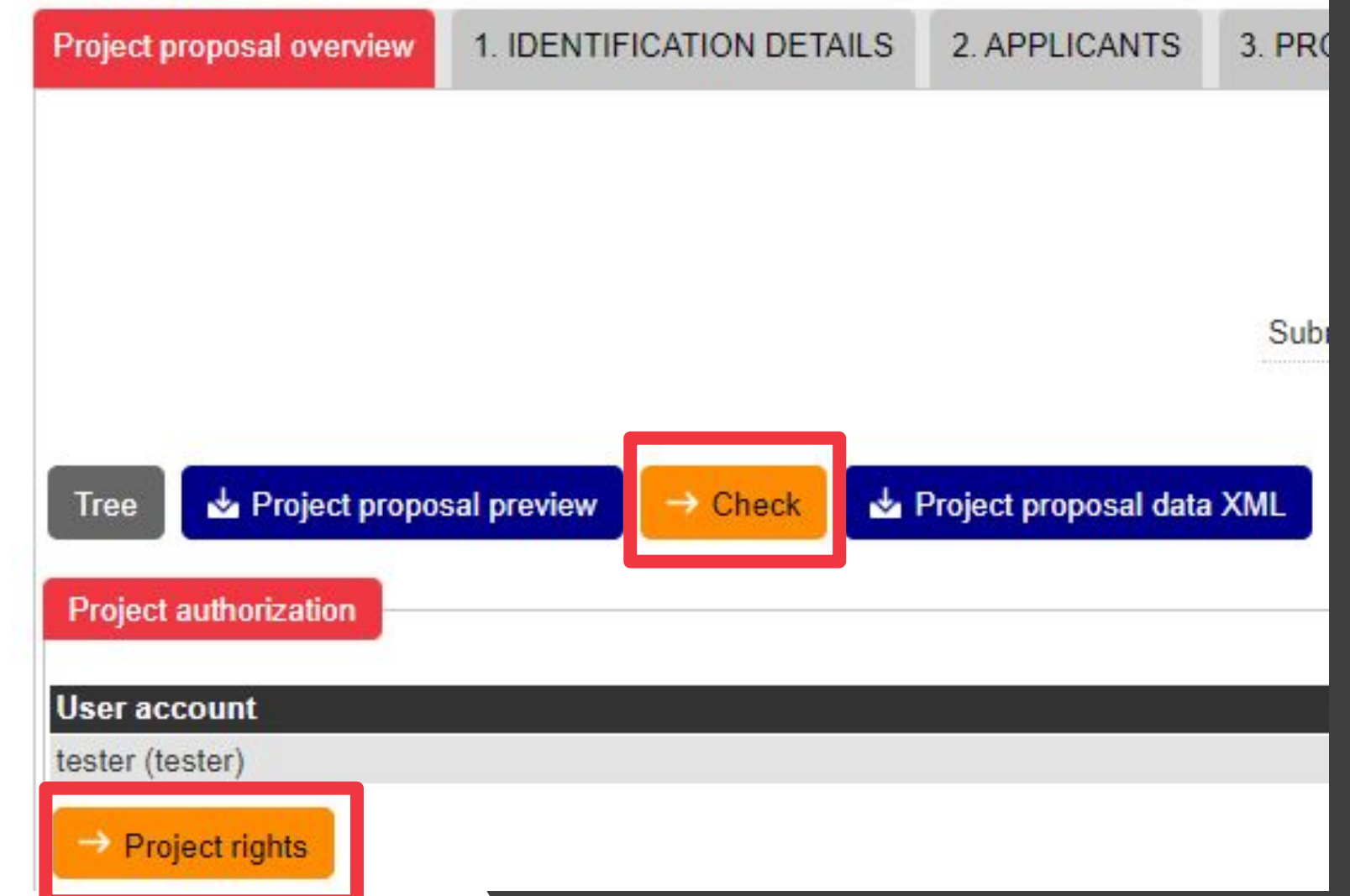
for new applicants - [videonávod](#)
"Jak založit účet v informačním systému ISTA"

- ✓ first fill in the **duration of the project proposal** and **add applicants**
- ✓ **share** the project proposal with colleagues
- ✓ use the **help system** 
- ✓ continuously **check**   

I S
T A [Information system ISTA](#)



Project proposal



Project proposal overview | 1. IDENTIFICATION DETAILS | 2. APPLICANTS | 3. PRO...

Tree | Project proposal preview | **Check** | Project proposal data XML

Project authorization

User account
tester (tester)

Project rights

ISTA - 2. APPLICANTS/Financial indicators

Project proposal

Close

- Project proposal overview
- 1. IDENTIFICATION DETAILS
- 2. APPLICANTS**
- 3. PROJECT INTRODUCTION
- 4. PROJECT TEAM
- 5. OUTPUTS/RESULTS
- 6. FINANCIAL PLAN
- 7. ADDITIONAL INFORMATION
- 8. ANNEXES

Applicants [P] [D]

Delete

- Identification details
- Financial indicators**
- Ownership structure

Edit

The criteria of evaluation of undertaking in difficulty ?

Financial indicators

Indicator	Unit	Source	2019	2020	2021	2022
A.I Registered capital	thous. CZK	Balance sheet	1,041,300	1,041,300	1,041,300	
A.II.1 Share premium	thous. CZK	Balance sheet	0	0	0	
A.II.2 Other capital funds	thous. CZK	Balance sheet	307,413	307,413	307,413	
A.III Reserves	thous. CZK	Balance sheet	0	0	0	
A.IV Accumulated profit/loss	thous. CZK	Balance sheet	555,678	1,145,026	644,458	
A.V Profit or loss	thous. CZK	Balance sheet	589,345	644,455	719,298	
A.VI Advances on profit distributions (will always be a negative value)	thous. CZK	Balance sheet	0	0	0	

In the case that according to the following calculation your company is an undertaking in difficulty, but there is an objective and publicly documentable explanation why it isn't an actual undertaking in difficulty (e.g., separation of a company), state the relevant arguments in the commentary. If you are a part of a group of companies, which form a single economic unit, and the whole unit is not an undertaking in difficulty, state this fact along with consolidated financial statement.

Calculation

Subscribed share capital + Equity capital of the company < Subscribed share capital / 2

The individual items taken into account in the calculation are labeled in the sheet:

$$(A.I + A.II.1) + (A.II.2 + A.III + A.IV + A.V + A.VI) < (A.I + A.II.1)/2$$

The result of the calculation is displayed in the table in the row "Indication of an undertaking in difficulty".

Indication of an undertaking in difficulties		yes (-26 < 0)	no (3,138,194 < 520,650)	no (2,712,469 < 520,650)
----------------------------------------------	--	---------------	--------------------------	--------------------------

Commentary on automatically completed details

Edit

Are you part of a group of related entities? ? NE
Commentary on automatically completed details ? Commentary on automatically completed details

Additional final accounts

The list contains no data.

The project proposal withdrawn in ISTA

The project proposal may be withdrawn (e.g., in the case of a need to modify or supplement an already submitted project proposal) by the owner of the project proposal in ISTA. After submitting the project proposal, the owner of the project proposal will see the “Withdraw the Project Proposal” button in the PROJECT DRAFT SUMMARY tab. This step cancels the submission of the project proposal.

- ✓ For proper submission, it is necessary to send the project proposal again in ISTA
- ✓ then generate a confirmation of the submission of the project proposal
- ✓ send it to the TA CR data box

The screenshot displays the 'Project proposal' interface in ISTA. At the top, there is a navigation bar with tabs for 'Project proposal overview', '1. IDENTIFICATION DETAILS', '2. APPLICANTS', '3. PROJECT INTRODUCTION', '4. PROJECT TEAM', '5. OUTPUTS/RESULTS', '6. FINANCIAL PLAN', '7. ADDITIONAL INFORMATION', and '8. ANNEXES'. Below the navigation bar, the 'Project proposal overview' tab is active, showing the following details:

- Project code: TQ04
- Project title: SIGMA
- Proposal state: Submitted
- Submission deadline: 17.05.2023 16:30:00
- Last activity: 12.03.2023 18:26:28 - (tester)

Below the details, there is a row of buttons: 'Tree', 'Project proposal preview', 'Check', 'Project proposal data XML', and 'Withdrawal of a project proposal'. The 'Withdrawal of a project proposal' button is highlighted with a yellow border. Below this row, there is a 'Project authorization' section with a table:

User account	Authorization
tester (tester)	Owner

At the bottom of the screenshot, there is a button labeled 'Project rights'.

ISTA - 3. PROJECT INTRODUCTION/Factual focus of the project proposal

Project proposal Zavřít ↻

Přehled návrhu projektu | 1. IDENTIFICATION DETAILS | 2. APPLICANTS | **3. PROJECT INTRODUCTION** | 4. PROJECT TEAM | 5. OUTPUTS/RESULTS | 6. FINANCIAL PLAN | 7. ADDITIONAL INFORMATION | 8. ANNEXES

Factual focus of the project proposal | Definition of the project Edit




Annexes ?

Project proposal template ? [Project proposal](#)

Project proposal

The list contains no data. Add

Objectives of the project and relevance to the programme

Project objectives in Czech language   ?	Project objectives in Czech language
Project objectives in English language  ?	Project objectives in English language
Fulfillment of the objectives of the programme and of the call for proposals ?	Fulfillment of the objectives of the programme and of the call for proposals?
The zero variant and the incentive effect ?	The zero variant and the incentive effect?
Project video presentation ?	Project video presentation?
Gender dimension in research content ?	Gender dimension in research content

Research data ?

Research data ? **Research data?**

WHAT TO BE AWARE OF IN ISTA

Project proposal

Project proposal overview

1. IDENTIFICATION DETAILS

2. APPLICANTS

3. PROJECT INTRODUCTION



4. PROJECT TEAM




5. OUTPUTS/RESULTS



6. FINANCIAL PLAN


7. ADDITIONAL INFORMATION

8. ANNEXES

Project identification code   *Nezadáno*

Project title in Czech language    *Nezadáno*

Project title in English language   *Nezadáno*

Project title - acronym  *Nezadáno*



The data will be exported to Information System R&D IS



The data will be exported to the binding parameters

Project duration

Start of the project    *Nezadáno*

Completion of the project    *Nezadáno*

Call for proposals identification  *Nezadáno*

Funding programme identification   *Nezadáno*

HELPDESK

Search for articles

Knowledgebase

[Obecné FAQ k veřejným soutěžím](#)

[SIGMA - 5. veřejná soutěž DC5 \(Dlouhodobé záměry s prvky SHUV\)](#)

- Chci podat návrh projektu do 5. VS SIGMA - DC5, jak mám začít?
- Jak uchazeč prokáže svou způsobilost v 5. VS SIGMA - DC5?

[More topics »](#)

[Projekty v implementaci](#)

- Kdy se mají odevzdat zprávy o implementaci?
- Kdy budu moci vyplňovat zprávu o implementaci?

[More topics »](#)

[SIGMA - 6. veřejná soutěž DC1 \(Podpora komercializace VaVal+\)](#)

- Chci podat návrh projektu do 6. VS SIGMA - DC1, jak mám začít?
- Kdo může být uchazečem v 6. VS SIGMA - DC1?

[More topics »](#)

[Realizace projektů](#)

[Podpisy smluv](#)

- Můj projekt byl podpořen. Co mám teď udělat?
- Jak máme zaslat dokumenty prokazující způsobilost pro řešení projektu?

[More topics »](#)

HELPDESK & FAQ



Questions may be submitted via the Helpdesk
www.helpdesk.tacr.cz



Possibility to contact our regional staff at the [contact points](#)

FREQUENTLY ASKED QUESTIONS (FAQ)

Helpdesk English

Technologická agentura ČR > Helpdesk > Knowledgebase

Search for articles

Knowledgebase

Obecné FAQ k veřejným soutěžím

SIGMA - 2. veřejná soutěž DC2 (Začínající výzkumníci/výzkumnice)

- Jsou někde zveřejněny odpovědi na dotazy, které byly podány na webináři k 2. VS SIGMA - DC2 (začínající výzkumník/výzkumnice)?
- Chci podat návrh projektu do 2. VS SIGMA - DC2 (začínající výzkumník/výzkumnice), jak mám začít?

More topics »

SIGMA - 3. veřejná soutěž DC1 (podpora komercializace VaVal+) **Realizace projektů**

- Chci podat návrh projektu do 3. VS SIGMA - DC1, jak mám začít?
- Kdo může být uchazečem v 3. VS SIGMA - DC1?

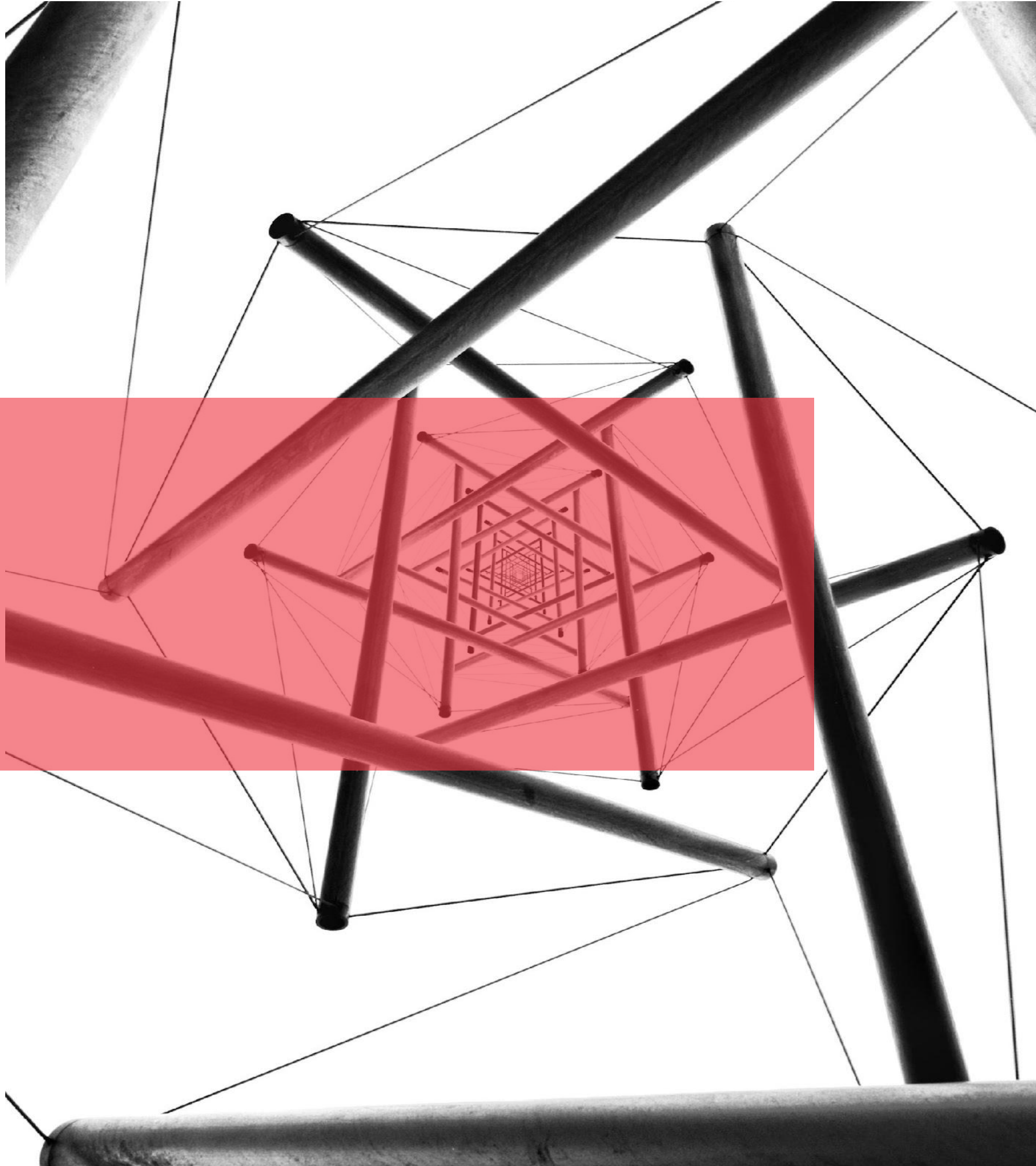
[Submit a ticket](#)



Submit a ticket
Submit a new issue to a department



View existing tickets
View tickets you submitted in the past



SUMMARY

WHAT TO LOOK OUT FOR

- the project proposal (in ISTA) is to be completed in English;
- the main applicant, an SME, shall handle the project independently and may submit only 1 project proposal;
- 2 mandatory annexes: Project proposal and three minutes video;
- one main deliverable O among the deliverables “others” in the form of a feasibility study;
- to define any duplication - the project proposal or part of it is the subject of another project proposal or another research project application or already supported;
- proof of eligibility - sworn statement of the applicant; financial statements 2020, 2021, 2022; records of beneficial owners;
- ensure registration of the beneficial owners by the deadline for the announcement of the results of the call for proposals (17 May 2023);
- justification of cost in ISTA;
- calculating the average work time on a project in ISTA - the average annual work time is obtained by adding up all the work times for the relevant months and dividing the result by twelve.



DOCUMENTS UNITED WITH AN ANNOUNCEMENT

CALL DOCUMENTATION

- [Zadávací dokumentace](#)
- [Call documentation](#)
- [Příloha č. 1 – Project proposal](#)
- [Příloha č. 2 - Hodnotící proces](#)
- [Annex No. 2 - Evaluation process](#)

RELATED DOCUMENTATION AND FORMS

- [Čestné prohlášení za uchazeče/Sworn Statement of the Applicant](#)
- [Smlouva o poskytnutí podpory](#)
- [Genderová dimenze v obsahu výzkumu - SIGMA](#)
- [Gender dimension in research content SIGMA](#)
- [Všeobecné podmínky v7](#)
- [General Terms and Conditions v7](#)

SUPPLEMENTARY DOCUMENTATION

- [Program SIGMA](#)
- [Výklad podmínek uznatelnosti nákladů dle Všeobecných podmínek verze č. 7](#)
- [Výzkumná data a otevřený přístup k výstupům/výsledkům](#)
- [Research data and open access to outputs – results](#)
- [Plán správy dat - Horizont Evropa](#)
- [Plán správy dat - TA ČR](#)
- [Data Management Plan – TA CR](#)
- [Karty tematických oblastí RIS3 strategie ČR](#)
- [Povinná publicita podpořených projektů TA ČR](#)

MANUALS

- [Uživatelská příručka k definici malých a středních podniků](#)
- [Obecná příručka pro hodnotitele](#)



CONSULTATION

In case you do not find the answer to your questions in this presentation / in the [documents](#) related to the announcement of this call / in the [Frequently Asked Questions on 6th call](#) / in [General Frequently Asked Questions](#) or on the [HELPdesk](#), it is possible to use the regional contact points of the TA ČR for personal consultation.

Links to the individual regional contact points [HERE](#).

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